



**AGENDA
ELGIN CITY COUNCIL
SPECIAL MEETING
TUESDAY, AUGUST 22, 2017
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
7:00 PM**

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM". Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

VI. NEW BUSINESS

1. Review and discussion of the proposed FY2017-18 City of Elgin Annual Budget as presented by the City Manager; including but not limited to the possible discussion of any and all city departments, staffing, services, programs, taxes, fees, utility rates, and funding related thereto
2. Consider authorization for advertisement of the proposed ad valorem tax rate for the City of Elgin for the FY17-18 Annual Budget of \$.656916/\$100

VII. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

None

VIII. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session.

IX. ANNOUNCEMENTS

X. ADJOURNMENT

NOTICE

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight hours notice when feasible.

I, Amelia Sanchez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before August 18, 2017 in accordance with Chapter 551 of the Texas Government Code.

Amelia Sanchez

Amelia Sanchez, City Secretary





ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

Review and discussion of the proposed FY2017-18 City of Elgin Annual Budget as presented by the City Manager; including but not limited to the possible discussion of any and all city departments, staffing, services, programs, taxes, fees, utility rates, and funding related thereto

DEPARTMENT: Administration

PROPOSED ACTION:

No Council action proposed or contemplated; This item is for review and discussion only of the FY2017-18 City of Elgin Annual Budget as proposed by the City Manager

BACKGROUND:

In accordance with the provisions of the Elgin City Charter, the proposed City of Elgin Annual Budget for FY2017-18 was presented to the Mayor and City Council by the City Manager on August 14. With this the meeting and agenda item, the Council will now begin their deliberations regarding said budget.

BUDGET/FINANCIAL IMPACT:

Funding for this item was included not included in the current-year budget
N/A

RECOMMENDATION:

Review and consider the proposed FY2017-18 City of Elgin Annual Budget and provide direction, if any, to staff as appropriate.

ATTACHMENTS:

- Staff will be making a detailed presentation on this agenda item at the meeting.

- Staff will provide brief comments and answer questions on this item at the meeting.**
- This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.





ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

Consider authorization for advertisement of the proposed ad valorem tax rate for the City of Elgin for the FY17-18 Annual Budget of \$.656916/\$100

DEPARTMENT: Administration

PROPOSED ACTION:

Authorize the staff to proceed with advertisement of \$.656916/\$100 as the proposed valorem tax rate for the City of Elgin for the FY17-18.

BACKGROUND:

Each year, the City must comply with certain procedural requirements for notice and possible public hearing on the ad valorem (property) tax rate. If the Council is so inclined, the staff would request authorization to proceed with fulfilling said requirements, but should have Council's concurrence to maintain the current tax rate of \$.656916 as has been proposed. Included with the meeting packet is a copy of the currently-anticipated schedule/calendar to complete the requirements for formal adoption of the tax rate.

BUDGET/FINANCIAL IMPACT:

Funding for this item was included not included in the current-year budget
N/A

RECOMMENDATION:

Authorize the staff to proceed with advertisement of \$.656916/\$100 as the proposed valorem tax rate for the City of Elgin for the FY17-18; and/or other direction to staff as appropriate.

ATTACHMENTS:

Schedule

- Staff will be making a detailed presentation on this agenda item at the meeting.
- Staff will provide brief comments and answer questions on this item at the meeting.
- This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

2017 Planning Calendar

City of Elgin

August 14,2017: Submission of effective and rollback tax rates to governing body.

August 18,2017: 72-hour notice for meeting (*Open Meetings Notice*)

August 22,2017: Meeting of governing body to discuss tax rate, if proposed tax rate, rate will exceed the rollback rate or the effective tax rate (whichever is lower), take record vote and schedule public hearing.

August 23,2017: Publishing effective and roll back rates

August 30, 2017: Publish the Notice of Property rates by September 1st or the 30th day after the first date that the taxing unit has received each applicable certified appraisal roll. Notice must also be posted on the municipality's website

September 1, 2017: 72-hour notice for second public hearing (*Open Meetings Notice*)

September 5, 2017: Public Hearing

September 8, 2017: 72-hour notice for second public hearing (*Open Meetings Notice*)

September 12, 2017: Second public hearing (May not be earlier than three days after first public hearing); schedule and announce meeting to adopt tax rate 3-14 days from this date

September 15,2017: 72-hour notice for meeting at which body will adopt tax rate (*Open Meetings Notice*)

September 19,2017: Meeting to adopt tax rate. Meeting is 3 to 14 days after second public hearing. Taxing unit must adopt tax rate by September 30 or 60 days after receiving certified appraisal roll, whichever is later.