



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Authorize the City Manager to negotiate a contract for engineering services with the highest ranked firm, TRC, from proposals submitted for the 2019-2020 Texas Community Development Fund from the Texas Community Development Block Grant (TxCDBG) program of the Texas Department of Agriculture.

DEPARTMENT: Community Development

PROPOSED ACTION: Authorize the City Manager to negotiate a contract for engineering services with the highest ranked firm from proposals submitted for the 2019-2020 Texas Community Development Fund from the Texas Community Development Block Grant (TxCDBG) program of the Texas Department of Agriculture.

BACKGROUND: The City of Elgin requested qualification proposals for engineering services for the 2019-2020 Texas Community Development Fund from the Texas Community Development Block Grant (TxCDBG) program of the Texas Department of Agriculture to prepare all preliminary and final design plans and specifications, and to conduct all necessary interim and final inspections. These services are being solicited to assist the City in its application preparation and project implementation of a TxCDBG contract, if awarded, to support water system improvements in the City of Elgin. The city of Elgin received a proposal from TRC Engineering which was reviewed and scored by the review committee. TRC Received 99 out of 100 points.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X } N/A

RECOMMENDATION:

Authorize the City Manager to negotiate a contract for engineering services with TRC for the 2019-2020 Texas Community Development Fund from the Texas Community Development Block Grant (TxCDBG) program of the Texas Department of Agriculture.

ATTACHMENTS:

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- {X } This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.