



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Consider waiving or reducing fees for costs associated with Veterans Appreciation Parade.

DEPARTMENT: Community Development

PROPOSED ACTION: Consider waiving or reducing fees for costs associated with Veterans Appreciation Parade.

BACKGROUND:

The American Legion Post 295 and the Veterans of Foreign Wars Post 6115 are organizing the Veterans Appreciation Parade to be held Saturday November 2, 2019. The parade lines up on 11th street from 2nd Street to Main Street, the parade follows the route 11th street, turning south on Main Street, continuing through downtown, and ending at Depot street, where entries return via Avenue C. Some entries in the parade will utilize the vacant lot across from the Police Department for staging and display during a program that is to be held at Veteran's memorial park immediately after the parade. The parade begins at 10:00 am. The parade route requires eight City of Elgin staff and eight police officers and vehicles for traffic control with an approximate cost of \$1,360. __54__ barricades are required for the street closures with a rental fee of \$162.00_ Veterans Park special event non profit rental is \$300 for the day. Rental of Vacant lot across from Police Department on Depot Street is \$100. Parks Department litter control staff cost for the day is \$400. Rental fees and Staff costs associated with the Veterans Appreciation Parade are \$2,322.00.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included {X} not included in the current-year budget { } N/A

The Police Department has officer time for parades included in the overtime budget. City departments assist with street closures. The public works department has it included in overtime, but those funds are also impacted by weather related events that the crew may respond to throughout the year.

RECOMMENDATION:

Take action on the reduction or waiver of Rental fees and Staff costs associated with the Veterans Appreciation Parade \$2,322.00.

ATTACHMENTS:

Request letter attached.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.