



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A BUILDING LEASE AGREEMENT BETWEEN THE CITY OF ELGIN, TEXAS AND THE ELGIN COMMUNITY CUPBOARD; AND PROVIDING FOR RELATED MATTERS

DEPARTMENT: City Manager

PROPOSED ACTION:

Consideration and approval of a Resolution authorizing the Mayor and City Manager to execute a building lease agreement with the Elgin Community Cupboard.

BACKGROUND:

Although the City and the Elgin Community Cupboard have long maintained a positive and mutually beneficial working relationship, documentation supporting the business aspects of that relationship have been lacking. As such, the agreement that is the subject matter of this agenda item was developed to document certain terms and conditions of said relationship.

For the most part, the proposed agreement simply documents existing practices and does not represent any significant changes related to current operational aspects of both the Cupboard and City. While a separate document, this agreement is proposed in conjunction with – and is specifically related to – the *Funding Agreement between the City of Elgin, Texas and the Elgin Community Cupboard*.

The Community Cupboard Board of Directors worked with city staff to negotiate and review the proposed agreement; and unanimously supports its approval.

BUDGET/FINANCIAL IMPACT:

Funding for this item was {X} included { } not included in the current-year budget { } N/A

RECOMMENDATION:

Approval of the Resolution authorizing the Mayor and City Manager to execute a building lease agreement with the Elgin Community Cupboard as described; and routine direction to staff, if any.

ATTACHMENTS: (1) Resolution and (2) Building Lease Agreement - 114 Depot Street

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.