

MINUTES
ELGIN CITY COUNCIL REGULAR VIRTUAL MEETING
ELGIN PUBLIC LIBRARY ANNEX COUNCIL CHAMBERS, 404 NORTH MAIN STREET
October 13, 2020

CALL TO ORDER

Mayor Cannon called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Chris Cannon, Mayor
Jessica Bega, Mayor Pro Tem
Mary Penson, Council Member
Juan Gonzalez, Council Member
Susie Arreaga, Council Member
Daniel Lopez, Council Member
Sue Brashar, Council Member
Forest Dennis, Council Member

Mayor Canon certified there was a quorum, and that Council Member Arreaga and Council Member Gonzalez were absent.

Council Member Brashar moved to excuse Council Member Arreaga and Council Member Gonzalez. Council Member Penson seconds the motion. Motion carried 6-0.

Mayor Cannon announced that Council Member Arreaga joined the meeting at 6:02 so she was not absent.

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Michael Gonzalez, Parks Director
Amy Miller, Community
Owen Rock, EDC Director
David Harrell, Planning Director
Pam Sanders, HR Director
Patrick South, Police Chief

INVOCATION

Council Member Lopez gave the invocation.

PRESENTATION

Proclamation – Central Texas Against Cancer Together (CTX-ACT).

Mayor Cannon read the proclamation stating that the group wanted all Mayors to read it and have a video of it.

City Manager Thomas announced that Council Member Gonzalez joined the meeting at 6:05

CITY MANAGERS REPORT

1. Update on City of Elgin Coronavirus (COVID-19 Pandemic Response and/or Impacts).

City Manager Thomas Mattis stated that he had asked Council for feedback relative to the city's current Covid response and operational changes. He stated that local government entities have begun to reopen their facilities and they are still requiring face coverings and social distancing protocols. He stated staff met last week to discuss what more could be done to open and staff felt like they are ready to conduct business. He stated staff thought that the library and rec center could be open more, the restrooms at memorial parks, but wait a little longer on opening to open city hall and other buildings due to not having any complaints from the public and being able to conduct all business that is normal. He asked Council for them to contact him with feedback on reopening.

2. Departmental Monthly Reports - August.

There were no questions on the Monthly Reports.

3. General Activity Report and/or Project Update.

Mr. Mattis spoke about the meeting schedule and stated that this meeting was virtual due to a conflict with the early voting but also when the schedule was set in January we thought we would be having National Night Out last week. He stated that tonight's agenda included items that are timely and needed to be addressed before November so he felt like another meeting in October would possibly not be needed. He stated the next meeting would be November 10th, which was also moved due to the elections, but by December we should be on the regular schedule. Mr. Mattis stated that some things that work continue, with some real success was an increased effort on code enforcement and a combination of city resources such as public works and the police department and working with property owners to bring properties into compliance. Mr. Mattis asked Amy Miller to provide some information on Halloween activities. She mentioned events at the library such as Halloween themed stories, Halloween themed bags that could be picked up. She mentioned several Halloween events in the downtown district. Mr. Mattis stated that the groundbreaking for the new transit center in downtown Elgin was finally going to happen on Thursday at 4:00.

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NEW BUSINESS

1. AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, AMENDING THE AMOUNT OF APPROPRIATIONS THAT PROVIDE FOR THE PAYMENT OF GENERAL FUND OPERATING EXPENDITURES AND BY CHANGING THE AMOUNT APPROPRIATED FOR THE EXECUTIVE ADMINISTRATION DEPARTMENT AND THE POLICE DEPARTMENT AS ORIGINALLY ADOPTED BY ORDINANCE NO. 2020-09-08-26 ADOPTED SEPTEMBER 8, 2020; IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS AND THE ORDINANCES AND RULES OF THE CITY OF ELGIN, TEXAS; APPROPRIATING THE AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH, AND AN EFFECTIVE DATE.

Council Member Lopez moved to approve the Resolution as presented. Council Member Brashar seconds the motion. Motion carried 8-0.

2. AN ORDINANCE TO ESTABLISH A COMPREHENSIVE SCHEDULE OF FEES AND CHARGES NECESSARY TO GENERATE FUNDING FOR GENERAL AND SPECIFIC OPERATIONS REQUIRED TO SATISFY SERVICE NEEDS OF THE CITY; TO AMEND ORDINANCE 2019-09-24-15 AND SUBSEQUENT AMENDMENTS TO THAT ORDINANCE; ESTABLISH CATEGORIES OF FEES AND CHARGES; REVISE EXISTING RATES; RECONFIRM EXISTING RATES; PROVIDE FOR A SAVINGS CLAUSE; REPEAL CONFLICTING ORDINANCES OR RESOLUTIONS; AND PROVIDE THAT THIS ORDINANCE SHALL BECOME EFFECTIVE AS STATED HEREIN.

Council Member Dennis moved to approve the Ordinance as presented. Council Member Lopez seconds the motion. Motion carried 7-1 with Council Member Gonzalez voting no.

3. A RESOLUTION TO RENEW THE WRITTEN INVESTMENT POLICY AND INVESTMENT STRATEGY REGARDING THE INVESTMENT OF CITY FUNDS OCTOBER 13, 2020.

Council Member Brashar moved to approve the Resolution as presented. Council Member Lopez seconds the motion. Motion carried 8-0

4. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS SUPPORTING THE CITY OF ELGIN'S SUBMISSION OF AN EDA- PUBLIC WORKS GRANT APPLICATION FOR ONE MILLION DOLLARS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTATION; AND ESTABLISHING AN EFFECTIVE DATE.

Council Member Lopez moved to approve the Resolution as presented. Council Member Arreaga seconds the motion. Motion carried 8-0.

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5. A RESOLUTION OF THE CITY COUNCIL OF ELGIN, TEXAS, AUTHORIZING SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION (CDBG-MIT) HARVEY STATE MID APPLICATION TO THE TEXAS GENERAL LAND OFFICE AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE CDBG-MIT PROGRAM.

Council Member Gonzalez moved to approve the Resolution as presented. Council Member Penson seconds the motion. Motion carried 8-0.

6. A RESOLUTION OF THE CITY COUNCIL OF ELGIN, TEXAS, AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION (CDBG-MIT) 2016 STATE MID APPLICATION TO THE TEXAS GENERAL LAND OFFICE AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE CDBG-MIT PROGRAM.

Council Member Gonzalez moved to approve the Resolution as presented. Council Member Penson seconds the motion. Motion carried 8-0.

7. CONSIDER/ADOPT FEDERAL PROCUREMENT POLICY AND PROCEDURES FOR THE CITY OF ELGIN RELATING TO ALL FEDERAL GRANTS REQUIRED BY 2 CFR 200.320.

Council Member Penson moved to adopt the Federal Procurement Policy and Procedures for Federal Grants. Council Member Lopez seconds the motion. Motion carried 8-0.

Mayor Cannon recessed the regular meeting at 7:40 pm with a 5-minute break.

Mayor Cannon opened the Executive Session at 7:50

EXECUTIVE SESSION

1. Adjourn into Executive Session Pursuant to Section §551.074 Personnel Matters: To Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, To-Wit: The City Manager.

RECONVENE

Mayor Cannon reconvened into the regular meeting at 8:36 pm

1. Reconvene from Executive Session. The City Council is Authorized take Action, Including the Appointment, Employment, Evaluation, Reassignment, or Duties of the City Manager.

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No action was taken during Executive Session.

ADJOURNMENT

Mayor Cannon adjourned the City Council Meeting at 8:37 pm.

Chris Cannon, Mayor

ATTEST:

Amelia Sanchez, City Secretary