



## EDC Regular Meeting Minutes

Tuesday, March 13, 2018 at 6:30 p.m

City Hall Annex, 310 North Main Street,  
Elgin, Texas 78621

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### Board Members:

Jeff Carter - President, Bryan Bracewell - Vice President, S.H. McShan - Secretary,  
Molly Alexander, Jessica Bega, Sue Brashar & Cody Mauck

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**Attending:** Jeff Carter, S.H. McShan, Jessica Bega, Bryan Bracewell, Molly Alexander, Sue Brashar, Bryan Bracewell

**Absent:** Cody Mauck

**Staff:** Owen Rock, Tom Mattis, Charles Cunningham

- I. **Call to Order** The meeting was called to order at 6:30pm by Jeff Carter.
- II. **Approval of Minutes from the December 12, 2018 EDC Board Meeting** –Sue Brashar moved to approve the minutes, seconded by S.H. McShan, passed unanimously.
- III. **Public Comments** - Joy Casnovsky, Deputy Director of Sustainable Food Center, property of owner of Elgin and future resident wishes to express her support for the Elgin Local Foods Project. Stacey Vanlandingham, Elgin resident and former council member and proponent of local farmers is very much in support ELF Center. Ashley Wiecek a local food entrepreneur is excited about this project and looking forward to what the ELF Center will provide to the Elgin community.
- IV. **Financial Report** – Tom Mattis states a financial report will be submitted on a more routine basis in the future and tonight's report is an expanded version.
  1. Monthly Summary- Charles Cunningham presented the monthly financial report to the and informed the board he would further review and update its financials.
- V. **Director's Report** – Owen Rock presented the Director's Report.
- VI. **Discussion and Possible Action** on an MOU between the City of Elgin and the EDC. Molly Alexander motioned to approve a nonbinding MOU between EDC and the City, seconded by Sue Brashar, passed unanimously.
- VII. **Discussion and Possible Action** on funding for the Elgin Local Foods project. Molly Alexander provides a presentation on the ELF project. Chris from Dick Clark & Associates presented building specs and renderings for the ELF facility. EDC will further review the ELF project at the board retreat in April.
- VIII. **Discussion and Possible Action** to consider a mega grant application from Kenny and Brenda Chambers for improvements to 109 N. Main Street. Molly Alexander motions to grant the application from Kenny and Brenda Chambers for improvements to 109 N. Main St. seconded by Bryan Bracewell.

The Board moved into Executive Session at 8:24.

- IX. **Executive Session** - The Elgin Economic Development Corporation Board of Directors will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following: Section 551.072 - Deliberation about real property and/or potential sales, acquisitions, exchanges, leases, dispositions, incentives or values of real property. Section 551.074 Personnel Matters. –

- X. **Reconvene** - The Elgin Economic Development Corporation Board of Directors will reconvene into Open Session to discuss, consider and/or take any action necessary related to the executive session noted herein, or regular agenda items,

The Board reconvened into regular session at 9:04 pm. Sue Brashar motions to approve OneSource Solutions incentive package contingent upon a median wage of \$40,000 or more. Molly Alexander seconds the motion, passed unanimously.

XI. **Announcements**

No announcements.

XII. **Adjournment**

The meeting was adjourned at 9:10pm.

ATTEST:



S.H. McShan, Secretary

APPROVED:



Jeff Carter, President