



## MEMORANDUM

To: Tom Mattis, City Manager  
From: Amy Miller, Community Development Director  
Date: June 10, 2019  
RE: Community Development Department Report May 2019

Historic Review Board reviewed a façade application for 18 North Main Street (G&M Drygoods) for 2<sup>nd</sup> floor replacement windows. The property owner proposed to remove 2<sup>nd</sup> story windows that are not architecturally compatible (wrong size, shape and material for the building) and replace those windows with new wood frame windows that are the size and shape of the original window opening. Windows proposed are based on historic photos from 1901 and 1960, fit the original window opening area and are architecturally compatible. Application complies with the historic district and building plan review processes and meets the Secretary of the Interiors Guidelines for Historic preservation. Application was approved. A sign application from ChemNChem Café a new coffee house at 114 North Main Street and for Sterling Associates Realtors at 116 First Street were reviewed and approved as compliant. The Main Street Board Imagine the Possibilities tours May 9 and May 16 were very well attended and a great success. The Elgin Art Studio Tour and Ice-cream Stroll in partnership with the Elgin Arts Association, the Elgin Chamber of Commerce, Studio 621, Earthen Metals, The Clever Tiger and The Open Room was a successful weekend with film screening Friday through Sunday and the ice-cream stroll on Sunday was a lot of fun.

### Projects

- Imagine the Possibilities Tours May 9 and May 16 showcased property in the downtown historic district to investors, relators, business owners, and community members.
- Community Blood drive held with 36 donors and 32 whole blood donations.
- What is Main Street? program had attendees from Elgin and LaGrange.
- New set of banners completed and installed for Lee Dildy Boulevard.
- Marketing and promotion for Elgin Art Studio Tour and Sip Shop & Stroll.
- Hogeye Festival planning
- Working on Shared Use parking agreements.
- Working with overall redesign of website. Revising and updating department section of the website.
- Provided a community tour to USDA representatives.
- Business training classes on social media May well attended.
- Walk and Bike to School May good participation worked with EISD to complete transportation tally surveys – these projects support the ongoing Education efforts required of a Safe Routes to School community program.
- Met with potential buyers and realtors for properties downtown.
- Met with property owners about renovation plans and possible tenants.
- Met with business owners seeking lease space.
- City of Elgin E-News

- Social Media: Facebook - visitelgintx, Instagram – visitelgintx

### **Boards & Committees, Seminars**

CAMPO TAC , Advisory Committee

Regional Arterials study Steering committee for CAMPO

MOKAN sub regional arterials study committee for CAMPO

Main Street Board

Historic Review Board

Promotion Tourism Committee

Design Committee

Business Retention Recruitment Committee

District Advisory Committee EISD

School Health Advisory Committee

Clean Air Coalition Advisory Committee meeting

### **Upcoming Events**

Sip Shop & Stroll June 13

June 7-8 Juneteenth Street Dance, Parade and Festival (Juneteenth Festival committee)

June 18 – 22 50<sup>th</sup> Anniversary of Western Days Festival (Chamber)

July 3 Chalk It Up Sidewalk chalk art contest and lighted bicycle parade (Parks & Recreation)

Mid July – to August Dine In Elgin

Sip Shop and Stroll July 11

### **Elgin Main Street Program**

**VISION STATEMENT:** We envision a revitalized and active historic downtown destination with warm hearted friendly people and vital businesses, where ethnic and cultural diversity are celebrated.

**MISSION STATEMENT:** We will enhance downtown vibrancy through historic preservation and mixed use and pedestrian friendly development, by strategically implementing the National Main Street Four Point Approach of: Design, Organization, Promotion and Economic Restructuring

**CORE VALUES** (if you have done this): Through a strong belief that historic preservation of our irreplaceable cultural resources in the historic downtown district is vital to the revitalization and economic success of our community, we are committed to supporting responsible repurposing of historic structures and new construction that supports mixed use development through partnerships and a persistent effort to support community focused development and promotions.