



## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** Discussion and possible action to appoint new members to serve on the Board of Adjustment.

**DEPARTMENT:** Planning and Development.

**PROPOSED ACTION:** The City Council would select the members to serve as either a junior alternate or senior alternate on the Board of Adjustment and take action to appoint them to the Board.

**BACKGROUND:**

There are currently two (2) vacancies on the Board of Adjustment, one (1) is a junior alternate and one (1) is a senior alternate.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X} N/A

**RECOMMENDATION:**

Appoint members to the Board of Adjustment to fill vacancies.

**ATTACHMENTS:**

Applications of applicant.

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- {X} This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*