



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Departmental Monthly Report – Period ending June 30, 2020

DEPARTMENT: Administration

PROPOSED ACTION: No action required on this item.

BACKGROUND: Monthly Reports by Department

The attachment here includes data for the month ending May 31, 2020. Summary Comments by Dept. **HR**- Decrease in YTD new hires and separations reflects diminished turnover compared to 2019.

Municipal Court-Decrease in new cases filed as expected, due to Covid-19. Y-t-d collections still up.

Develop. Serv.- Increases in number of permits issued (33%) and inspections (45%) reflects continued developmental activity.

Library- Slight activity in June reflects partial opening of facilities during the month.

Rec Center.- Use of rec center still down even with partial opening during month of June.

Public Works – Street crews working on extension of Roy Rivers in TIRZ. Not reflected in June reporting. Increase in drain cleaning during dry season.

Water – Revenue y-t-d up (5%) despite lower consumption (-5%). Fewer leaks detected and needing maintenance. Replacement of meters to new Neptune meters was 89 in June.

Wastewater – Avg. flows still down considerably from last year (19%) Revenue also down by 1%.

Efforts are being made to identify problem areas that may be corrected by new or additional manholes being installed.

Trash Collect. - Revenue up 9%. Increase in number of customers. (+ 44 over last year)

Police – All Property Index Crimes are down from previous year. DUI's (up 6%) and aggravated assaults show increases over prior year. **(NOTE: Statistics shown for the Police Department reflect fiscal year, that is from October 1st thru June 30th, rather than calendar year data.)**

BUDGET/FINANCIAL IMPACT:

None

RECOMMENDATION: These reports are informational only and no action is required.

ATTACHMENTS: Summary Report of Operations – For the month of June, 2020 .

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} This is a routine procedural item and no presentation is planned for this meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.